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GROUP 1
EXCLUDED FROM AUTOMATIC BOWHERADING
AND DECLASSIFICATION

(Wben Filled In)

	EMPLOYEE N	IOTICE OF RESIGNATI	
I-RESIGN EFFECTIVE	(Date) FOR THE I	FOLLOWING REASON:	Congruend Last Last V
MY LAST WORKING DAY WILL BE-	DATE SIGNED	SIGNATURE OF EMPLO	YEE
FORWARD COMMUNICATIONS, INCLUDING	G SALARY CHECKS AND BONDS, TO TH	te following address (<i>Num</i>	ber, Street, City, State, Zip Code)
		NSTRUCTIONS	
and - 18 re	initiating office should fi quire information which of the employee unless	pertains only to the	renced items. Items 3 thru 7 and 9 thr action requested, and NOT to the current n unchanged.
Item 5 - "Cate	gory of Employment" sh	ould show one of th	e following entries:
		Summer Detail Out Detail In	WAE Consultant Military
	anizational Designations he location of the position		evels of organization pertinent to identify
Forei Div	or Component (Director, ffice, Major Staff, etc. gn Field or U.S. Field (i) vision or Staff (subordina Branch Section Unit	f pertinent)	
corre for t series trol l	sponding occupational s he duties actually to be s of the position occupie	series in Handbook of performed by the e ed as shown on the	ald be the standard abbreviated title and of Official Occupational Titles and Code imployee. If different from the title and most current edition of the Position Con Change Authorization, explain under Iter
the e	mployee belongs. If mo	re than one Career S	to approve for the Career Service to which ervice is involved, the gaining Career Serv uld concur in Item 18, Remarks.
ROUTING- The original	only of this form will b	e forwarded to the C	Office of Personnel through the appropriat

will be sent to the Office(s) concerned.

Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only